



## IRONBRIDGE PROPERTY OWNERS ASSOCIATION

### ENGAGEMENT AND COMMUNICATIONS COMMITTEEMEETING MINUTE NOTES

**When:** Wednesday, July 12, 2023 at 5:00 pm

**Where:** The Kitchen

#### Engagement/Communication Committee

#### Meeting Notes

**Call to Order:** at 5:05

Those present were: Rhonda Sageser, Stascha Kaelin, Alice Angier, Cal Kendrick, Courtney Nel, and Nadia Nel

#### **Old/Unfinished Business:**

- Welcome Basket: Go Over New Residents to receive Welcome Baskets and get the information to Danielle. Need to get more GC or swag from local businesses if possible. Rhonda to reach out again to WHP. Committee decided to send email right away to a new resident with Welcome Letter and Welcome Packet when we get their information. Then ask if they would like a Welcome Tote and can we share their contact information with the Club if Contact Form not received by them. Also make sure to add emails to receive monthly Newsletter. Cal will provide verbiage and any flyer for the email.
- Newsletter: To feature Pine in August and Shawn Crampton in September for local business feature. Discussed this month's edition and any changes. Garage Sale for August. Flying M Ranch Information for August and the next planning meeting is Sept 5<sup>th</sup>. Pick up packages quick. Rules and Reg: is to pay your dues by the first and parking.
- Website: Discussed any issues or changes to be made. First, to add a Realtor Link on the Website. Courtney to work with Rhonda how and what all to include so they can direct them there. We will need email changes shortly as more private ones are made for the Board Members. Zac is going to work on this with Alice. Make POA Dues page not private. Add verbiage to website New Resident Page to have information about how you can start using your amenities right away by going to see the Club first.
- Directory: Not using one at this time

- Social Gatherings: Alice wants us to look into having a neighborhood Halloween trick or treat gathering! She will look into this and with Stascha's help come up with ideas. Next "Meet and Greet" not until December or January. Cal mentioned possible Realtor/Mortgage Mixer to inform them.
- List of Businesses: Rhonda sent out updated list to look at and send any others to her to add
- Starting a New Residents List for 2023: Trying to stay organized with the New Residents and when they move it. Got a list started.

## **New Business**

## **Action Items**

**Adjourned at 7:10**