



## IRONBRIDGE PROPERTY OWNERS ASSOCIATION

### ENGAGEMENT AND COMMUNICATIONS COMMITTEE MEETING MINUTE NOTES

**When:** Wednesday, September 13, 2023 at 5:00 pm

**Where:** The Kitchen

**Call to Order:** at 5:05

Those present were: Rhonda Sageser, Lynne Turner, Alice Angier, Stascha K., Zac A., Danielle H., and Barbara New.

#### **Old/Unfinished Business:**

- Welcome Basket: Danielle gave an update on who has received baskets and how received. Go Over New Residents to Receive Welcome Baskets and get the information to Danielle. White House Pizza to also give gift cards. Rhonda to get with their Manager. Rhonda to get any new residents to Danielle.
- Newsletter: Discussed this month's edition and any changes plus any ideas for November – To have an "Ironbridge Spookiest House Contest" Winner Announced. To give \$50 GC to Village Smithy. Our Committee will drive around individually and share which is your favorite and take a good photo. We will do this too for Christmas! Other Topics: possible transfer fee info, Picture of bark on the river path and explain what has been done, possible new snow plowing policy (John Chapman), Hotel CO Holiday Lighting and Gingerbread Contest, and Rules and Reg could be about keeping driveway plowed – good to show you are not away plus add to pay it forward and help a neighbor shovel whenever you can. Thanksgiving at Ironbridge to write about being grateful. Have your content to Roz by the 24<sup>th</sup>!
- Website: Discussed any issues or changes to be made – Took off all emails except for Keystone Management. Check about place for signing up to received Newsletter. Residents want to be added and how they can do this.
- Social Gatherings: January for next New Member "Meet and Greet" – Talked about Halloween and what the Club is doing this year. Stascha to meet with the Club and see if we can coordinate an event – Maybe next year have kids come to the Club first before trick or treating to see costumes (age group contest)? Maybe offer beer and pizza. Adult costume party like last year was discussed at the Club on the Saturday before. Don't think the Club is doing but we could initiate. Stascha and maybe other members may meet with Cal/Brian to discuss what social events they are planning.
- List of Businesses: Look at what we have and go over list together – Add Marty F., Emily Zerba, and Berkley (2-Lips)
- New Residents List for 2023: Stay organized for Welcome Baskets and Who to Feature in the Newsletter - Making sure the Club is getting new resident information also. New contact person is Brian at the club.

## **New Business**

- Rhonda/Alice and Committee members to help put together budget for 2024 (Danielle and Zac to put together any expected costs for 2024). Add in budget for social and prizes.
- to clean up website and remove emails
- Rhonda to get update on Harbor Legal/Water Rights to add new Top Issue Article

## **Action Items**

- Rhonda to send any new residents to Danielle
- Rhonda to follow up with Barbara New for New Resident Feature and go over Rules and Reg
- Rhonda Create Flyer for “Ironbridge Spookiest House” Contest 2023 and print a few to post

**Adjourned at 6:20**