



IRONBRIDGE PROPERTY OWNER'S ASSOCIATION
ENGAGEMENT AND COMMUNICATIONS COMMITTEE
MEETING MINUTE NOTES

When: Tuesday, December 12, 2023, at 5:00 pm

Where: 1102 River Bend Way

Call to Order: at 5:07

Those present: Rhonda Sageser, Alice Angier, Stascha K., Ellen Kaplan, and Barbara New

Old/Unfinished Business:

- Welcome Basket: One new resident this month was sent by Keystone and was sent to Danielle and Barbara N. Rhonda got list from Jodi but no contacts (can get from Key Stone). Will go over this list to try and figure out who has moved in only recently or going to move in soon in the new area that are building. This is the gap on figuring out who to get a Welcome tote to. Will go over list and get to Committee Members as needed.
- Newsletter: Discussed this month's edition and any changes plus any ideas for January. Make a Flyer for Ironbridge "Meet and Greet" and announce. Put Lynne's section at the end since it is longer, but we all love it and decided to keep as is and just put last for those who may not want to read this longer section. Rules and Reg for Barbara N is to talk about the light bulb regulation and when to take Holiday Lights down by. Announce winner and photo of home for the "Deck the House" Ironbridge Contest. Also, talked about the "Ironbridge Giving" this Christmas and to thank those in general who were able to give this year to our charity.
- Website: Discussed any issues or changes to be made. Rhonda to update Dues page for January 1, changes with new increases. Also, updated the Welcome Letter and sent to Danielle. Updated several pages. Take a look and see if any errors or recommended changes. Changed the Board members and DRB members. Added link from Garfield County that show satellite map and names/addresses. Made the directory section a field to fill out if you are new and want to be added to Newsletter and received Welcome Tote.

- Social Events: “Deck the House” Winner to be announced. Work with Club and Serena on the 26th Meet and Greet. This is mostly what Stascha is helping with and will meet with them. Will be from 5:00 to 7:00. Rhonda to look for name tags used before. Kaelin’s are donating a Helmet as our BIG Raffle items. Make flyer with all information. Make desserts? To send out flyer in Newsletter and maybe mid-month or just once week prior.
- List of Businesses: Went over list together and added a few more. All members to keep up with any neighborhood local businesses they can think of and send to Rhonda to keep up with accurate list.
- New Residents List for 2023: Stay organized for Welcome Baskets and Who to Feature in the Newsletter - Making sure the Club is getting new resident information also. New contact person is Brian at the club. Reached out to Jodi T.

New Business:

- All Committee Members to think of our neighborhood local businesses and send to Rhonda to keep up with active list and those who we have featured.

Action Items:

- Rhonda to buy \$50 Gift Card for Winning House
- Delivering Gift cards on Friday the 15th to Glenwood Police Dept
- Stascha and Rhonda to meet with Club first week of January for Social – “Meet and Greet”
- Update website with new dues starting 1-1-2024 and any other areas discussed
- Welcome packet does not have Board Member names any longer – note to refer to website
- Added link to Garfield County Map that has satellite view and names
- Look for name tags
- Make desserts for “Meet and Greet”

Flyers for:

- “Meet and Greet” for January 26th

Adjourned at 6:47