



IRONBRIDGE PROPERTY OWNERS ASSOCIATION

ENGAGEMENT AND COMMUNICATIONS COMMITTEE MEETING MINUTE NOTES

When: Wednesday, November 08, 2023 at 5:00 pm

Where: The Kitchen

Call to Order: at 5:05

Those present were: Rhonda Sageser, Alice Angier, Stascha K., Danielle H., and Barbara New

Old/Unfinished Business:

- Welcome Basket: Danielle gave an update on who has received baskets and how received. She will give the winning October "Spookiest House" their Village Smithy Gift Cards. Rhonda could get 10 gift cards from White House Pizza and sent to Danielle to print. Rhonda to email Jodi T. to see if she has names of those who are building and have moved in or moving in soon. No new residents from Key Stone this last month. Talked about family in need and what we could do for these cases.
- Newsletter: Discussed this month's edition and any changes plus any ideas for December. Make a Flyer for Ironbridge "Deck the House" contest. Will announce winner in January Newsletter. Way to GIVE BACK THIS HOLIDAY SEASON: Barbara New got a list of Charities that we can feature for giving to! Thank you! Alice is checking into the Advocate Safe House and have IB gather Gift Cards to give! Talked with Wes and the Club is doing an adult party for Holidays and Santa coming for the kids. Will be in his newsletter and we can put in our newsletter for the Club section. Ladies Golf League Ugly Sweater Party is December 21st and will put this in too. Have your content to Roz by the 24th!
- Website: Discussed any issues or changes to be made. Rhonda to update Dues page for January 1, with new increases. Also, updated the Welcome Letter and sent to Danielle. Will put in updated one starting January 1 for website. Will also put in new Board Members for January 1.
- Social Events: Rhonda made a Flyer for the upcoming IMPORTANT ANNUAL MEMBERSHIP MEETING to help get a good turn out and remind residents about proxies. Please check it and tell me what changes to make and when to send. Will get Flyer out to community about "Deck the House". We were going to keep it to just our committee voting but it is so limited so opened it up to the community to help vote too. January for next New IB Resident "Meet and Greet". Got a date from Serena for **January 26th**. It is a Friday for Happy Hour. How about 5:30 to 7:30? I will make a Flyer for this later and send out and put in our Newsletter to save the date. Club is doing Christmas events we can feature too.
- List of Businesses: Look at what we have and go over list together – Add Marty F., Emily Zerba, and Berkley (2-Lips) and Duffey's Elements Electric. If you know other businesses let us know so we can get to Tobias!

- New Residents List for 2023: Stay organized for Welcome Baskets and Who to Feature in the Newsletter - Making sure the Club is getting new resident information also. New contact person is Brian at the club. Reach out to Jodi T.

New Business: See Notes

Action Items:

- Figure out how to collect Gift Cards for “Ironbridge Caring Community” to help the Advocate Safe House and send out flyer for this. To get wording from Alice.
- Update website with new dues in areas.

Flyers for:

- “Deck the House”
- Ironbridge Christmas giving to Advocate Safe House
- Annual POA Membership Meeting on December 4th – Voting on budget and 3 Board Members
- Next Social “Meet and Greet” on January 26th

Adjourned at 6:05